

BUBBENHALL PARISH COUNCIL

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Minutes of the Bubbenhall Parish Council Meeting

held on Tuesday 2nd November 2021 at the Village Hall, Bubbenhall

Present: Cllr Jan Lucas Chair of the Parish Council
 Cllr Sam Baker Vice Chair of the Parish Council
 Cllr Joanne Shattock
 Cllr Jim Roberts
 Cllr Stephen Cooper
 Cllr Win Nwachukwu
 Cllr Bob Powell

In attendance: Mrs Jane Fleming Parish Clerk (acting)

1. Apologies for absence

Apologies were received from Cllr W Redford (WCC); Cllr P Redford (WDC); Cllr T Wright (WDC)

2. Declaration of interest and dispensations

Cllr Jan Lucas (Chair) made a declaration of interest concerning Planning Application W/21/1666 and absented himself from the discussion.

3. Minutes of previous meeting held on Tuesday 5th October 2021

Minutes were approved and signed

Bubbenhall Girlguides attended the meeting as part of Parliament Week. The parish councillors introduced themselves with each explaining their role and responsibilities.

4. Matters arising and updates

1. Village green update

The trough has now been installed. Several residents helped with this work, and it was agreed there should be some token of appreciation. It was agreed at this meeting that the parish council would like to thank all those who helped. An amount should be given to Tom Stobbart for his part in this work. The question was raised about what should happen to the old trough. The decision was taken that if nobody wants the old trough it should be disposed of. It is now important the replacement pump should be secured and whether that raises any issues when undertaking any maintenance etc. This will be investigated.

2. stile at riverside

Awaiting WCC Footpath Officer

Parish Council would also like to thank Tony Cox for his perseverance of the Kissing Gate.

3. streetlight installation on A445 layby

Awaiting further information from Cllr P Redford (WDC)

4. community fibre update

Work is still progressing throughout the village. Cllr Powell mentioned he had been in touch with Open Reach about their confusing messaging

5. green shoots fund update

Cllr B Powell gave an update on what was happening to prepare for the arrival of the saplings and how they will be looked after. When the saplings have arrived the Parish Council wants to involve residents, in this project by having families and households taking ownership of individual trees. In the meantime, as part of

the preparation for the saplings, the hedge needs to be cleared. The Woodland Trust etc will be providing help and support.

5. Planning

1. Gateway South update
No further comments received.
2. W/21/1666 Ellesmere
Following notification of a change to the planning application it was agreed there would be "No Comment" to the changes. However, it would be noted the original plans would remain as "object". Clerk to action.

6. Youth Space and recreation ground update

1. Leaf blower

Cllr J Lucas informed the councillors that the village hall has purchased a leaf blower and asked whether the Parish Council should contribute. It was agreed that the leaf blower should be jointly funded, and the Parish Council would pay 50% of the cost.

2. areas of maintenance

It was agreed that the trees overhanging the village hall require attention and quotes will be needed to address this issue.

The car park is the responsibility of the Parish Council. The parish councillors will need to review what areas of maintenance are needed.

3. Play area ROSPA report

Cllr S Baker reported that she is looking at quotes for the play area. Further information will be reported at the next meeting.

7. Highways

1. Quiet Lanes policy update

This is moved to the next meeting.

8. Footpaths

1. Orchard way gate

Gate and posts quote £300. It was agreed to get Tony Cox to replace just the one post that was rotten, at a cost of under £50. Parish Council will need to establish whose land it is on. Cllr J Lucas will follow up with Cllr W Redford (WCC).

9. Police Report

Sharron Underwood from Warwickshire Police sent her apologies. The latest crime report was sent in her absence and can be found on the website.

10. Proposal to merge Warwick District with Stratford

Cllr J Lucas will be attending a meeting with WDC councillors to discuss the merger issues further. Cllr Lucas will also email WDC and WCC Councillors regarding the parish councillors concerns.

11. Litter pick report

The next litter pick is scheduled for April 2022.

12. Finance report

Internal Audit has been postponed until all required documents can be made available.

Closing balance for 31 October 2021 £44,835.40

For approval and authorisation £1031.38 See finance sheet on Parish Council website approved by Cllr J Shattock and Cllr J Roberts.

13. County Councillor update

None to report

14. District Councillor update

None to report

15. Reports from meetings attended

Take forward to next meeting

16. Business from members of the public

Take forward to next meeting

17. Parish matters and items for the agenda of next meeting

None to report

18. Correspondence not dealt with in other items

None to report

Date of next meeting – 7th December 2021